



Covid-19 Plan 2020

St Paul's College will adhere to the Department of Education and Skills "Covid-19 Response plan for the safe and sustainable reopening of Post-Primary schools" in order to restrict the spread of the Covid-19 virus.

It is everyone's responsibility to follow school instructions and protocols and with support from all members we will manage our school environment to minimise the potential transmission of Covid-19.

Entry & Exit of Building

- Different year groups will now have their own designated entrance and exits. Students will be advised of this on their first day back.

Student Zones

- Students will now be in their own designated base classrooms in a specific corridor with an allocated bathroom for each year group
- Students will stay in these base classrooms and teachers will move around the school
- Students who attend the Resource Department will be advised of their new rooms.

School Opening Time

School gates will open at 8.15 a.m. We ask that students do not congregate at the entrances to the school before this time. Students should then enter the school building as per their assigned door and remain within their prescribed zone. These will be explained during assembly on the morning of their return.

School Break and Lunch Times

- All 1st, 2nd and 3rd year students will be required to remain on school grounds for lunch
- A staggered break and lunch time will be in operation for Junior and Senior year

End of School Day

Students will be asked to exit the building through their assigned door. There will be staggered exit times over a controlled time period. Please ensure that there is no congregation and that students leave promptly for home.

Classroom-Based Students and Year Groups

We have designated 6 different entry doors for each year. Each area for each year will be colour coded. Classes will be situated for each year on a separate corridor and each year group will have its own base class. Different year groups will not mix. Procedures will be explained at assembly on the students' return to school.

Covid-19 Response Team

- The school has a designated Covid-19 Response Team who are working on all that needs to be done for the school to reopen and to operate safely.

Code of Behaviour Amendment

- The following amendment to the Code of Behaviour will be formally ratified by the Board of Management:

“All members of the school community, teachers, students, staff, SNAs, parents and guardians will fully comply with Covid-19 measures and protocols that are implemented for the health and safety of all staff and students”

- Failure to comply with related instructions could have serious impact on the health of all and will be seen as a serious breach of the school’s Code of Behaviour

In accordance with the Department of Education and Skills guidelines the following protocols have been put in place:

Stay at Home if Unwell

- All students, parents and guardians have a responsibility to ensure that a student who may display any Covid-19 symptoms are not to attend school – no exceptions.
- If you are contacted by the school due to your son being sent from class due to illness or suspected symptoms, it is imperative that arrangements are made for the quick and safe removal of the student from the school
- All parents & guardians are advised to have alternative arrangements in place in such event if you are unable to organise for the student to go home safely.

Contact Details

- All student contact details must be accurate and up to date
- In the event of a medical concern we must be able to contact parents and guardians immediately.
- Please check your VS Ware account to ensure all details are correct.

Hand Sanitizers -Personal Protection Equipment (PPE)

- All students are requested to bring their own hand sanitizers to school every day.

Face coverings

- All students must have their own face covering.
- This must be a proper face mask – students may not use bandanas or scarves or other such material coverings
- Students will not be allowed enter the school buildings without a face mask.
- Students will be advised on the correct use of their face masks to avoid the spread of Covid-19.
- We ask students to wear plain cloth, re-usable/washable masks and to have a spare mask available in case of emergency.

Lunch Box/Canteen

- The Canteen facility will not be open and this decision will be kept under review
- Students are asked to bring their own lunch in lunchboxes which can be brought home.

- We discourage items which will lead to the accumulation of litter in the school. Students must bring home all wrappings/packaging etc.

Water

- Drinking water taps will be disconnected. Students may bring in their own drinking water to school.

No Lockers - Books & Equipment

- In line with the DES guidelines students will not initially be assigned a locker.
- Students will limit the number of books & equipment they will bring with their school bags.
- Teachers will advise students of this during Week 1 & 2 of our return.
- Students are asked only to bring some copy books, pens, and lunchboxes on their first day back to school.
- No sharing of books or equipment is allowed in classrooms.

Covid-19 Isolation Rooms

- St Paul's College will have designated Isolation rooms

Appointment only access to School Premises

- Your son is encouraged to take responsibility for ensuring he is prepared for school
- Access to the school is now Strictly by Appointment Only
- Parents & Guardians are no longer allowed into any part of the school campus without prior appointment.
- If your son has forgotten something you will not be allowed into the school to leave this into the reception.
- Parents & Guardians are not allowed access to the Resource Department under any circumstances.
- Parents & Guardians are not allowed to drop students to the Resource Department rooms. Alternative arrangements will be put in place.

Cleaning Protocols for all School Activities

All staff and students will follow these simple instructions:

- **On entry to school and/or to classroom: sanitise and clean hands.**
- **Sneezing/coughing etiquette according to HSE guidelines**
- **All students will be advised of classroom cleaning arrangements on their return to school**

Car Parking / Collecting Students

- Parents and guardians are not allowed to park, wait or drop students off on the school premises. There will be over 620 people entering and exiting the school campus in the morning and evenings therefore your cooperation with this is essential

PE Classes

- PE classes will go ahead with new guidelines and protocols.
- Students will be advised of these arrangements on their return to school.